

Sant Gadge Baba Amravati University, Amravati
PBAS Proforma for Promotion under CAS
(PART A, PART B & PART C)
(For Teachers other than Physical Education Persons and Librarians)
Session / Year: 2020- 21
PART A : GENERAL INFORMATION

1. Name (in Block Letters): **DR. NARENDRA ANANDRAO MANWAR**
2. Father's Name: **ANANDRAO TULSHIRAM MANWAR**
3. Department: **Department of Zoology**
4. Current Designation & Grade Pay: **Assistant Professor,**
5. Date of last Promotion: **Not applicable**
6. Address for correspondence **B.B. Arts, N.B. Commerce and B.P. Science College,
Digras, Dist- Yavatmal (M.S.)**
7. Permanent Address (with Pin code): **At- Chincholi No. 2, Post, Tq- Digras,
Dist- Yavatmal Pin- 445 203 (MS)**
- Telephone No.: **8149934314**
- Email: **naruzoology@gmail.com**
8. Whether acquired any degrees or fresh academic qualifications during the year: **Nil**
9. Academic Staff College Orientation / Refresher Course attended during the year: **Nil**

S.N.	Name of the Course Summer School	Place	Duration	Sponsoring Agency
1	--	Nil	--	--

Date: / /2021

Signature of teacher

PARTB: ACADEMICPERFORMANCEINDICATORS

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I a. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

SN	Course/Paper	Level	Mode of teaching*	Hours allotted per week	Hours Engaged	% of lectures engaged/ conducted	Grading	Proof Document **
Odd Semester								
1) Lectures (L)								
	B. Sc-I (Sem- I)	UG	PPT, Zoom, Google Classroom	(02 L) 1 hrs 36 Min	(38 L) 30 hrs 40 min	90%	Good	Attendance signed by Principal/ Certificate
	B. Sc-II (Sem- III)	UG	PPT, Zoom, Google Classroom	(02 L) 1 hrs 36 Min	(38 L) 30 hrs 40 min	91%	Good	Attendance signed by Principal/ Certificate
	B. Sc.III (Sem- V)	UG	PPT, Zoom, Google Classroom	(02 L) 1 hrs 36 Min	(34 L) 27 hrs 20 min	93%	Good	Attendance signed by Principal/ Certificate
2) Practical (P)								
	B. Sc-I (Sem- I)	UG	Online, Demonstration	(02 P) 5 hrs	(40 P) 100 hrs	89%	Good	Attendance signed by Principal/ Certificate
	B. Sc-II (Sem- III)	UG	Online Demonstration	(01 P) 2 hrs 30 min	(19 P) 47 hrs 50 min	90%	Good	Attendance signed by Principal/ Certificate
	B. Sc.III (Sem- V)	UG	Online Demonstration	(02 P) 5 hrs	(38 P) 95 hrs	92%	Good	Attendance signed by Principal/ Certificate
Even Semester								
1) Lectures (L)								
	B. Sc-I (Sem-II)	UG	PPT, Zoom, Google Classroom	(01 L) 48 Min	(39 L) 31 hrs 20 min	96%	Good	Attendance signed by Principal/ Certificate
	B. Sc-II (Sem- IV)	UG	PPT, Zoom, Google Classroom	(02 L) 1 hrs 36 Min	(40 L) 32 hrs	97%	Good	Attendance signed by Principal/ Certificate
	B. Sc.III (Sem- VI)	UG	PPT, Zoom, Google Classroom	(02 L) 1 hrs 36 Min	(36 L) 29 hrs 20 min	93%	Good	Attendance signed by Principal/ Certificate

2)	Practical (P)							
	B. Sc-I (Sem- II)	UG	Online, Demonstration	(02 P) 5 hrs	(35 P) 87 hrs 50 min	88%	Good	Attendance signed by Principal/ Certificate
	B. Sc-II (Sem- IV)	UG	Online Demonstration	(01 P) 2 hrs 30 min	(17 P) 42 hrs 50 min	91%	Good	Attendance signed by Principal/ Certificate
	B. Sc.III (Sem- VI)	UG	Online Demonstration	(02 P) 5 hrs	(39 P) 87 hrs 50 min	94%	Good	Attendance signed by Principal/ Certificate
Total (Odd + Even Semester)						92.94	Good	

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion: - 80% and above – Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

****As per table under the document Annexure I (A)**

Overall Grading (Category: I):	Good
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Signature of Teacher

Verified and found correct:

Signature of Principal

Final Score approved by the Screening / Selection Committee: Good
(For Category: I)

Sign of CSC

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: II

Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities

II i. Administrative Responsibility:

S. N.	Responsibility	Nature of Work	Grading	Proof Document**
1	In charge of College Environmental Studies Cell for science students	Lectures, Various programs related to Environment	Good	Certificate of Hon. Principal
2	Coordinator of Website maintenance Committee	Worked to update the website information, and its renovation		Certificate of Hon. Principal
3	Class teacher of B.Sc. I (Biology)	Monitoring the attendance and maintained the overall development of students		Certificate of Hon. Principal

II ii. Contribution to corporate life through committees and duties assigned by the authority:

SN.	Responsibility	Nature of Work	Grading	Proof Document**
1	Working as Presiding Officer for Gram Panchayat Election at Lakh Rayji, date. 15 January- 2021	Conducted Gram Panchayat election at Lakh Rayji 1 & submitted of the details about polling to Returning Officer, of Digras Taluka	Good	Appointment letter & Certificate
2	Member of Alumni Association of B. B. Arts, N. B. Commerce & B. P. Science College, Digras	Conducted Alumni meet of ex-student of college & plan for development of college by arranging some fund		Appointment letter & Certificate
3	Working as coordinator for Online University level Seminar Competition organized by department of Zoology	Conducted Online University level Seminar Competition.		Certificate

II iii. Examination Work:

SN.	Responsibility	Nature of Work	Grading	Proof Document**
1	Paper setting & Valuation of answer scripts B. Sc I, II, III of college exam during academic year 2020- 21	Evaluation of papers and display of result	Good	Certificate

2	Internal Assessment work of B. Sc.- I (Sem- I & Sem- II) during academic session 2020- 21	Evaluation of assignment, Unit test, and seminar & allots the marks to students	Good	Certificate
3	Working as Internal Examiner for SGBAU, Practical examination of B. Sc- I (Winter- 2020 and Summer 2021)	Conducted winter and summer university practical examination		Appointment letter & Certificate

II iv. Discipline related co-curricular activities:

SN.	Responsibility	Nature of Work	Grading	Proof Document*
1	Working as member of RUSA Committee of college.	Given information about the RUSA Online portal to the staff of college.	Satisfactory	Certificate
2	Conducting the Seminar, Case study, Field project for students	Use of PPT, Video & e-content for students		Certificate

II v. Other co-curricular activities:

SN.	Responsibility	Nature of Work	Grading	Proof Document*
1	Extension activity organized "Online State level Poster Competition" on Economic Zoology, Reproductive biology and Evolution for all B.Sc. students on 28.02.2021	Organized Online State level Poster Competition" on Economic Zoology, Reproductive biology and Evolution, 17 students participated from different district of Maharashtra	Satisfactory	Certificate
2	Extension activity organized "Webinar on World Environment Day" at B. B. Arts, N. B. Commerce & B. P. Science College, Digras.	Arranged webinar on "Cleaner Energy & Emission control options for Eco-Restoration" for all B.Sc. II students by Dr. Nitin Kumar Labhsetwar sir, Chief Scientist and Head, EARMD,(CSIR-NEERI), Nagpur		Certificate

II vi. Extension and dissemination activities:

SN.	Responsibility	Nature of Work	Grading	Proof Document**
1	Extension activity organized for "Environment Awareness".	To impart information & awareness among students	Satisfactory	Certificate

II vii. Institutional governance:

SN	Responsibility	Nature of Work	Grading	Proof Document**
1	---	---	---	---

II viii. Conduct of Lectures:

SN.	Responsibility	Nature of Work	Grading	Proof Document**
1	---	---	---	---

II ix. Participatory and Innovative Learning:

SN.	Responsibility	Nature of Work	Grading	Proof Document**
1	Use of syllabus PPT (ICT), animated video, ICT based animal dissection experiments	To impart the knowledge of ICT tools among the students	Good	Certificate & CD
2	Use of Google classroom, slideshare and U-Tube with e-learning contents	To create awareness among students about Web, Internet & current technique		Certificate & e- proof
3	Use of Zoom platform to conduct Online lectures	To impart the knowledge of ICT tools among the students and to complete the syllabus		Certificate & e- proof

II x. Evidence of actively involved in guiding Ph.D. students:

SN.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1	---	---	---	---	Nil

II xi. Conduct of Research Projects:

SN.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1	--	--	--	--	--	Nil	--

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main	Whether Refereed / other Journal as notified	Grading	Proof Document* *
1	Accountability of ICT tools in teaching science graduate students.	Research Nebula	ISSN: 2277-8071	peer reviewed	1	Yes	Referred & Peer reviewed	Satisfactory	Reprint of paper
Total							Good		

Grading Criteria: -Good - Involved in at least 3 Activities; **Satisfactory-** 1-2 activities and **Not-satisfactory -** Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category: II):	Good
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Signature of Teacher

Verified and found correct:

Signature of Principal

**Final Score approved by the Screening / Selection Committee:
(For Category II)**

Good

Sign. of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS
CATEGORY: III
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed/ other Journal as notified by the UGC#	Augmented API Score	Proof Document**
1	Accountability of ICT tools in teaching science graduate students.	Research Nebula	ISSN :2277-8071	peer reviewed	1	Yes	Referred & Peer reviewed	9.1	Reprint of paper
Total								9.1	

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document **
1	--	--	--	--	--	--	--	Nil	--
Total								Nil	

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ recorded: NA

	Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document **
	--	--	--	--	--	--	Nil	---
Total							Nil	

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total					Nil	

III C. Creation of ICT mediated pedagogy and content and development of new and innovative

courses and curricula

SN	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API score	Proof Document**
1	Development e-content of module syllabus for students	Video, PPT uploaded on You tube channel	Co-Ordinator	Deptt. of Zoology, B.B. Arts, N.B. Commerce & B.P. Science College, Digras	e-module	02	Certificate & Internet link
2	Development e-content of module syllabus for students	Video, PPT uploaded on Google classroom for B.Sc. I	Co-Ordinator	Deptt. of Zoology, B.B. Arts, N.B. Commerce & B.P. Science College, Digras	e-module	02	Certificate & Internet link
3	Development e-content of module syllabus for students	Video, PPT uploaded on Google classroom for B.Sc. II	Co-Ordinator	Deptt. of Zoology, B.B. Arts, N.B. Commerce & B.P. Science College, Digras	e-module	02	Certificate & Internet link
4	Development e-content of module syllabus for students	Video, PPT uploaded on Google classroom for B.Sc. III	Co-Ordinator	Deptt. of Zoology, B.B. Arts, N.B. Commerce & B.P. Science College, Digras	e-module	02	Certificate & Internet link
5	Development e-content of module syllabus for students	Video, PPT uploaded on Slide share	Co-Ordinator	Deptt. of Zoology, B.B. Arts, N.B. Commerce & B.P. Science College, Digras	e-module	02	Certificate & Internet link
Total						8	

III D. RESEARCH GUIDANCE:

SN.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.	--	--	--	Nil	--
Ph. D.	--	--	--	Nil	--
P.G. Dissertation	--	--	--	Nil	--
Total				Nil	

III E. ONGOING RESEARCH PROJECTS:**III E. (i). Sponsored Projects:**

SN.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total						Nil

III E. (ii). Consultancy Projects:

SN.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total						Nil

III F. i. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total					Nil	

III F. ii Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total					Nil	

III F. iii Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	Int/ Nat/ State Govt./ Central Govt.	Publisher	API Score	Proof Document**
1	--	--	--	--	Nil	--
Total					Nil	

III E. Invited lectures /Paper delivered in conferences / seminars:

SN	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether Int. /State / Reg./ College or University level	A PI Score	Proof Document **
1	Accountability of ICT tools in teaching science graduate students.	National Conference on New trends in ICT, Film, Literature & Culture	B.B. Arts, N.B. Commerce & B.P. Science College, Digras	National	03	Certificate & Abstract
Total					03	

**As per table under the document Annexure III (A)

Total Score (Category: III):	20.1
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Signature of Teacher

Verified and found correct:

Signature of Principal

**Final Score approved by the Screening / Selection Committee:
(For Category:III)**

20.1

Sign of CSC

Sign. of Chairman Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic 2018- 19	Grade / API 2019- 20	Annual Av. API Score for Assessment Period for Category III Only (2016- 2021)
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities	Good	Good	Good
II	Involvement in Administrative, Examination Co-curricular, Extension & Professional Development Related activities	Good	Good	Good
	Total I + II	Good	Good	Good
III	Research and Academic Contribution	156.8	20.1	176.9

Signature of Teacher

Verified and found correct:

Signature of Principal

Sign of CSC

Sign. Of Chairman Screening / Selection Committee

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S.N.	Details (Mention Year, value etc. where relevant)
1	

***Annexure-IV**
LIST OF ENCLOSURES
(Session 2020- 21)

1. Certificate of academic record
2. Certificates of Examination work
3. Certificates of various Committees
4. Certificates of participation in conferences, workshops& seminar
5. Certificates of participation in various programs
6. Other relevant documents

I certify that the information provided is correct as per records available with the University / College and documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty

Designation: Assistant Professor

Place: Digras

Date: / /2021

Signature of Principal

N.B.: The individual PBAS proforma duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university / college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification

Name: Dr. Narendra A. Manwar

Designation: Assistant Professor

Assessment year: 2020- 21

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of API

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

II)

- A) General Intelligence:
- B) Capacity to get work in respect of research & teaching:
- C) Technical Ability:
- D) Administrative ability including Judgment initiative and drive:
- E) Integrity and Character:
- F) Whether powers delegated are fully utilized:
- G) General Assessment: _____

(*A+ = Outstanding, A = Very Good, B + = Positively Good, B = Good, C + = Satisfactory, C = Not Satisfactory (* Strike out which is not applicable.)

Date: /0 / 2021

Signature of Reporting Officer